

H&S RULES FOR FCANZ EVENT EXHIBITORS

1. FCANZ is continually reviewing its Health and Safety plan and reserves the right to change any terms relating to Health and Safety during the year. All exhibitors are expected to read the information provided for each event.
2. Exhibitors must follow the instructions of the Event Team.
3. Exhibitors must comply with local body bylaws and requirements and Acts of Parliament (including Health and Safety at Work 2015 and related regulations), which govern the erection of structures, sale of liquor, the display and/or sale of machinery, vehicles and/or other products or goods of the Exhibitors and Aviation Safety Regulations. Exhibitors are responsible for preparing and monitoring a Health and Safety audit of their site by identifying, isolating or managing any potential hazards for staff, volunteers, contractors and the public.
4. Exhibitors are responsible for briefing all staff and volunteers working on their site regarding the Health and Safety planning and monitoring of their site.
5. Exhibitors are required to have a suitable, approved fire extinguisher on their stand at all times, if flammable materials are present.
6. Any Exhibitor using flammable liquids in their Exhibit must seek approval in writing from the FCANZ prior to the event commencing.
7. All Exhibitors using a heating appliance or apparatus (including cooking equipment) must provide an appropriate non-flammable separation area of at least two metres wide between the public and the apparatus.
8. There is to be NO SMOKING or VAPING on-site unless in designated areas.
9. Alcohol is not permitted during the event.
10. No Exhibitor shall install or maintain any LPG container greater than 15kg without having a Certified Gasfitters Certificate. All compressed gas cylinders must be secured against tipping and must have snap couplings.
11. Each Exhibitor must keep all display equipment and signs within their allocated site boundaries.
12. All tent and marquee pegs must be covered with sandbags or shrubs, as must other dangerous spikes, protruding objects etc.
13. Any FCANZ representative including the FCANZ Board Members, Executive Director and subcontractors or volunteers, reserve the right to order immediate removal from the event any Exhibits they consider dangerous, offensive, or unmanageable.
14. Exhibitors must ensure that walkways are clear, and that dangerous equipment or chemicals are not accessible to the public.
15. Vehicles must not be driven inside the exhibiting area when the event is open to the public, and ignition keys must be removed from all machinery/vehicles when not in use.
16. Accidents and hazards must be reported with photographs via email to admin@fcanz.org.nz